

Board of Commissioners Meeting
September 19, 2012

Present: Commissioner William D. Rosholt
Commissioner Steve McClure
Commissioner Mark D. Davidson

Chairman Rosholt called the meeting to order at 9:00 a.m. and began with the Pledge of Allegiance. All three Commission members were present.

Public Comments

Margaret Davidson, CCNO Executive Director, 2802 Adams Ave. La Grande, Denny Ferguson, Auditor and Inspector for Weatherization Programs, 2802 Adams Ave. La Grande, and Carmen Gentry, Acting County Manager and Food Bank Manager, 1504 Albany, La Grande came to the Commissioners to discuss a rehab project that will be happening at the Senior Center. Margaret explained that the County owns the building and Community Connections leases and operates the facility. She stated that much of the work falls under the lease but there are parts that would be some structural changes to the building. The project would change the appearance of the center and would also include new windows throughout the building. Because of the structural changes they wanted to come before the Commissioners for a formal discussion and approval. She explained that Community Connections has consulted with the Senior Advisory Council.

Community Connections makes a payment into a sinking fund for the building. There is about \$20,000 in that fund. They consulted with their Council about using the funds to go towards this project. The Council endorsed that concept for phase 1 and 2 which is what they felt they had the money to do immediately. It has not be discussed how phase 3 will be funded. Phase 3 would involve making repairs to the siding and other minor areas of repairs and staining the entire building. Denny contacted Avista Utilities. Avista has run the project through their specialist and they estimated that they could provide a rebate of about \$3900 which would help support the cost of the project. Margaret feels that between the three funding sources they would have the means to start on the project immediately if the Commissioners would approve of the project.

Commissioner McClure stated that sometimes change is difficult for seniors and if you let them know what is going to happen and how it will happen it is a big consideration towards the users of the facility. He thinks that it makes a lot of sense for the operational costs if they can take care of some of the heat loss and insulation issues of the building.

Denny explained that the payback on the project is 9.3 years with the utility savings. If they do just attics and windows they would be at a 24% decrease of utility costs. He is estimating 30% of cost savings for the total project. He explained that the project will be bid out in three different phases, insulation and

sealing of the duct work, windows and South side construction and the last phase would be the siding and staining.

Commissioner Rosholt asked what the timeline is. Margaret explained that they want to begin as soon as possible. They would like to have the project done before the winter.

Denny stated that the seniors are excited about the project.

The Commissioners all felt that it was a good project and encouraged Community Connections to continue with the project as planned.

Healthy Start Medicaid Administrative IGA Amendment 2

Vicky Brogoitti, Director of Commission on Children and Families, brought Amendment #2 of the Healthy Start Medicaid Administrative IGA to the Commissioners for consideration. She explained that this amendment would increase the Medicaid Administrative earnings potential for Union County. The previous agreement set the earnings rate at \$20,000 and this amendment raises that rate to \$25,000 for the 2011-13 biennium. **Commissioner McClure moved approval of Amendment 2 of the Healthy Start Medicaid Administrative IGA as presented. Commissioner Davidson seconded. Motion carried unanimously.**

Equipment Bid Award

Doug Wright, Public Works Director, brought an Equipment Bid Award to the Commissioners for consideration. He explained that the last time the Commissioners met they wanted an opinion from the attorney to be able to move forward with some clarification on low bid. He went to the attorney to look at the bids and the process is followed correctly and made sure the outcomes are what they should be. The opinion from the Attorney is that according to ORS 279(b)10 the County must take low bid and the bid must substantially comply with the specifications. Doug feels that the low bid will meet the requirements of what the County needs. Doug will convey to Metroquip that the County must have the equipment within 15 days. If that cannot be met they will go to the next bid. Doug is recommending that the Commissioners award the bid to the lowest bidder, Metroquip for \$107,600. **Commissioner McClure moved approval of the recommendation as presented. Commissioner Davidson seconded. Motion carried unanimously.**

Equipment Lease Agreement

Doug Wright brought an equipment lease agreement to the Commissioners for consideration. He explained that the County currently leases a 962H front end loader from Western States Equipment. Western States has offered to buy out that lease at an early buy out of approximately one and a half years and roll the County into a new 962K CAT front end loader on a five year lease. The payments will be the same at \$23,120 with an interest rate of 3.2%.

Commissioner McClure moved approval of the equipment lease agreement as presented. Commissioner Davidson seconded. Motion carried unanimously.

Consent Agenda

The August 30 and September 6 claims journals; the August 29 and September 5 Public Works claims journals; the August 15 Board of Commissioners Minutes were approved as presented on the consent agenda.

Title III Application Approval

Shelley Burgess, Administrative Officer, brought the Title III Application to the Commissioners for consideration. She explained that she received some updated information regarding the Title III categories and approval of applications. There are three applications before the Commissioners and they are for the last round of Title III funding that is authorized which should be received this year. One application is from Search and Rescue and it is for reimbursement for fuel costs during searches. It asks for an amount to be set aside and they would bill the county for the costs. The second application is for reimbursement for the Search and Rescue Coordinator who is also the Emergency Manager. The third request is for a purchase of an ATV. Based on the new information received she does not feel that the third application for the ATV purchase is eligible under this funding. She does recommend that the Commissioners approve the other two applications as presented. **Commissioner Davidson moved approval of the Title III Applications as recommended and reserve the remaining funds for future reimbursements. Commissioner McClure seconded. Motion carried unanimously.**

Connect Oregon IV Grant Agreement

Shelley Burgess brought the Connect Oregon IV Grant Agreement to the Commissioners for consideration. She explained that this is the match for the Runway 12-30 overlay project. She explained that she has not received the FAA grant agreement yet but that is not uncommon. She utilized the pre-application to apply for Connect Oregon IV funds. This is the standard agreement that was used for the previous Connect Oregon funds. Legal counsel did approve the agreement. It provides match up to \$299,200. **Commissioner Davidson moved approval of the Connect Oregon IV Grant Agreement as presented. Commissioner McClure seconded. Motion carried unanimously.**

Appointment to the Board of Property Tax Appeals

Court Order 2012-33, In the Matter of Appointment to the 2012 Board of Property Tax Appeals, was presented for consideration. Shelley Burgess explained that each year the County is required to appoint a board before October 1st. The people suggested for appointment are Steve McClure, Russ Smith and Mike Sanford. **Commissioner Davidson moved approval of Court Order 2012-33**

as presented. Commissioner McClure seconded. Motion carried unanimously.

Microenterprise Assistance Program IGA

Shelley Burgess brought an Intergovernmental Agreement between Union, Baker and Wallowa Counties to the Commissioners for consideration. She explained that this involves the Microenterprise Assistance area. This agreement is for the training assistance program that the Northeast Oregon Economic Development District has been providing. The difference in this agreement compared to the past agreements is that Baker County will now be the lead agency and applicant for the CDBG grant. This acknowledges that the County is a partner in the program and the training will be offered in Union County as well. **Commissioner McClure moved approval of the Intergovernmental Agreement as presented. Commissioner Davidson seconded. Motion carried unanimously.**

Plan Zone Amendment – Public Hearing – Second Reading

Ordinance 2012-02, In the Matter of Amending Union County Land Use Plan and Zoning Map and Expanding an Existing Surface Mining Zone by 51 acres, was presented for consideration. Hanley Jenkins, Planning Director, explained that at the last hearing the Commissioners requested that the approval conditions be removed from the findings. That is the only change to the Ordinance that was reviewed at the first reading.

Commissioner Rosholt opened the hearing for public comments. He closed the hearing with no comments received.

Commissioner McClure moved approval of Ordinance 2012-02 as presented. Commissioner Davidson seconded. Motion carried unanimously.

UCEDC Quarterly Update

This was postponed to another meeting to be announced.

Adjournment

The meeting was adjourned at 10:10 a.m.

Respectfully Submitted,

Ashley Wilhelm
Sr. Dept. Specialist II