

Board of Commissioners Meeting
January 8, 2014

Present: Commissioner Steve McClure
Commissioner Mark D. Davidson
Commissioner William D. Rosholt

Chairman McClure opened the meeting with all three Commissioners present.

Public Comments

Court Order Setting Date for Livestock Annexation Petition Hearing

Court Order 2014-05, In the Matter of Annexing Land into Union County Livestock District #1, was presented for consideration. Hanley Jenkins II, Planning Director, explained that the Planning Department received an application on December 24, 2013 from multiple land owners including multiple properties requesting to be annexed into Union County Livestock District #1. The statutory procedures require that the County adopt a Court Order that sets the hearing date to be held at least 30 days out.

Commissioner Davidson moved approval of Court Order 2014-05 setting the hearing date February 19th at 10:00 a.m. Commissioner Rosholt seconded. Motion carried unanimously.

Server Purchase

Jason Fouts, Information Services Manager, came before the Commissioners to request approval to replace the current AS400 servers. There are currently two servers and he is looking at replacing both with a single server. The maintenance cost on the current servers is getting more expensive because they are outdated machines. He was approached by Chaves and the IBM vendor who has offered to replace the servers with the single server for \$48,000. He explained that the County is spending \$15,000 a year on maintenance costs. The new server's maintenance costs will be only \$5,000 a year after the first three years. **Commissioner Davidson moved to authorize the Information Services Department to move ahead with the upgrade of the servers as recommended. Commissioner Rosholt seconded. Motion carried unanimously.**

Consent Agenda

The December 5, 12, 19 and 26 claims journals; and the December 4, 11 and 19 Public Works claims journals; and the November 13 Board of Commissioners Meeting Minutes were approved as presented on the consent agenda.

Appropriating Unanticipated Funds

Court Order 2014-01, In the Matter of Appropriating Unanticipated Funds, was presented for consideration. Shelley Burgess, Administrative Officer, explained that this Court Order would accept funds from the Oregon Criminal Justice Commission. The Justice Reinvestment Program was approved after the adoption of the Fiscal Year 2013-14 budget. Union County is eligible to participate in that and receive funding. This Court Order would authorize the acceptance of those funds into the Community Corrections Fund in the amount of \$114,730 and would authorize the expenditure of the

same amount. These funds are a result of HB 3194. **Commissioner Davidson moved approval of Court Order 2014-01 as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Court Order Refunding Personal Property Tax

Court Order 2014-06, In the Matter of Refunding Real or Personal Property Tax, was presented for consideration. Shelley Burgess explained that this Court Order would authorize a refund of taxes paid in the amount of \$1,088.58 to the Elgin Health District. This comes from an application submitted to the Assessor/Tax Collector Department. The Health District qualifies under the exempt program. **Commissioner Davidson moved approval of Court Order 2014-06 as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Court Order Selecting Newspaper

Court Order 2014-02, In the Matter of Selection of an Official Newspaper, was presented for consideration. Shelley Burgess explained that each calendar year the County is required to designate an official newspaper in which the required notices will be published. The selection is based on circulation. This Court Order would designate the Observer as the official newspaper for Union County. **Commissioner Rosholt moved approval of Court Order 2014-02 as presented. Commissioner Davidson seconded. Motion carried unanimously.**

Court Order Selecting Budget Officer

Court Order 2014-03, In the Matter of Appointment of a Budget Officer for Union County for Fiscal Year 2014-15, was presented for consideration. Shelley Burgess explained that this Court Order would appoint her to serve as the Budget Officer for the fiscal year 2014-15. **Commissioner Davidson moved approval of Court Order 2014-03 as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Agreement Between Oregon Judicial Department and Union County

Shelley Burgess brought an agreement between the Oregon Judicial Department and Union County to the Commissioners for consideration. She explained that this agreement that will move forward with the project to construct a new court facility. This agreement provides for \$2 million from the State of Oregon to Union County. There are some obligations on the County's part within the agreement. It commits the County to funding \$750,000 towards the project in cash and the County will also contribute in kind land and oversight. It details that the facility will provide housing for State Courts. The \$2 million is a result of a lot of lobbying and is the first time that the State has given money to a County for this type of project.

Commissioner Davidson explained that this building is only for State Courts and there are no County offices that will be housed in the new facility which was an important point that helped get the money from the State.

Commissioner McClure wanted to commend Senator Hansell who led the charge. This funding is precedent setting. The State has never provided money to a County for a facility. The Union County court facility was ranked number 48 out of 48 court facilities across the State. This solves a problem for the community and anyone who has been in the current facility knows what the problems are. This does not cement it but continues the negotiations. He complimented Commissioner Rosholt's work on his lobbying for the funds.

Commissioner Davidson moved approval of the agreement with the Oregon Judicial Department Contract #140423 as presented. Commissioner Rosholt seconded. Motion carried unanimously.

FY 2012-13 Audit Review

Mike Poe, Seydel, Lewis, Poe, Moeller and Gunderson LLC, came to the Commissioners to give a review on the FY 2012-13 Audit. He stated that the County controls are working very well. He wanted to focus on the problem area with the Commissioners but there were not many problems. There was five line items that were budget violations. Federal programs have been an issue for a few years but on this audit they were not an issue. He commended the County staff for putting in a lot of work and controls into the Federal program reporting. This is the earliest they have issued the audit report due to the timeliness that they have received the information from the County staff.

Commissioner McClure stated that given the economic climate the County has gone through the last few years he feels the County is in decent shape. He feels that the County has done some things that have made that so. He stated that Shelley Burgess, Budget Officer, needs to have a lot of credit because of the good work she does on the County budget.

Commissioner Davidson moved to accept the Fiscal Year 2012-13 Audit as presented. Commissioner Rosholt seconded. Motion carried unanimously.

Ordinance Establishing Criminal History Record Check Policies – Public Hearing

Ordinance 2014-01, In the Matter of an Ordinance Establishing Criminal History Record Check Policies Concerning Applicants for Employment and Appointed Volunteers, was presented for consideration. Shelley Burgess explained that currently the County can with applicant consent run background checks for positions but have to go through a lengthy process with the State police. The Sheriff's office have access to the Law Enforcement Data (LED) system but they are restricted in what they can utilize it for unless the governing body adopts an Ordinance that allows the Sheriff's office to use it for specific criminal background checks for employment purposes. She explained that this Ordinance would authorize the County Sheriff's office to access the LED system to provide criminal history record checks for applicants for employment or appointed volunteers for County positions only. This would only affect people that are employed or

are utilized as volunteers by Union County. This Ordinance would also establish the process as well. She explained that if there is a criminal record found there are some specific steps that require the hiring to be signed off by the elected official to approve the hiring of an employee with a criminal history. The history should be evaluated and how it relates to the position to determine whether it is in the County's best interest for public safety to employ the applicant.

Linda Hill, Assessor/Tax Collector, stated that she feels that this is a good Ordinance and that it meets the needs for her office.

Commissioner McClure opened the public hearing for comments. He then closed the hearing with no comments received.

Commissioner Rosholt asked if there is any cost to the criminal history check. Shelley explained that there is no cost for the initial LEDs check that is done by the Sheriff's Department. If more investigation is required through OSP there is a small fee.

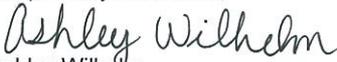
Commissioner Davidson moved approval of Ordinance 2014-01 as presented. Commissioner Rosholt seconded. Motion carried unanimously.

The second reading of the Ordinance was scheduled for January 22nd at 11:00 a.m.

Adjournment

The meeting was adjourned at 10:35 a.m.

Respectfully Submitted,


Ashley Wilhelm
Sr. Dept. Specialist II