

Board of Commissioners Meeting
May 7, 2014

Present: Commissioner Steve McClure
Commissioner Mark D. Davidson
Commissioner William D. Rosholt

Chairman McClure opened the meeting at 9:00 a.m. with all three Commissions present.

Public Comments

Major Partition Platt

Rick Robinson, Bagett, Griffith and Blackman, came to the Commissioners with two Major Partition Platts for approval. He explained that these are coming to the Commissioners because they are on a County road and includes a dedication.

Commissioner Davidson moved approval of the Major Partition Platts as presented. Commissioner Rosholt seconded. Motion carried unanimously.

Livestock District Amendment

Court Order 2014-26, In the Matter of Correcting a Legal Description in Court Order 2014-21, was presented for consideration. Scott Hartell, Associate Planner, explained that there was an error in the text document attached to Court Order 2014-21. He stated that it is just a description text change that is being corrected. **Commissioner Davidson moved approval of Court Order 2014-26 as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Herbicide Bid

Doug Wright, Public Works Director, brought a Herbicide Bid award to the Commissioners for consideration. He explained that four companies returned bid quotes. Red River and Alligare submitted bids that were non-compliant. The other two bids were received from Wilbur-Ellis for \$131,752.43 and Crop Production Services for \$135,411.43. Doug is recommending awarding the bid to the lowest bidder, Wilbur-Ellis. **Commissioner Rosholt moved to award the Herbicide bid to the lowest bidder, Wilbur-Ellis as presented. Commissioner Davidson seconded. Motion carried unanimously.**

Hot Mixed Asphalt Concrete Pavement Bid

Doug Wright brought a Hot Mixed Asphalt Concrete Pavement (HMAC) 500 Tons award to the Commissioners for consideration. He explained that two companies returned bids. Bids were received by High Desert Aggregate & Paving for \$76.00 per ton and Hampton/Rogers Asphalt for \$77.75 per ton. Doug is recommending awarding the bid to the lowest bidder, High Desert Aggregate & Paving.

Commissioner Davidson moved to award the HMAC bid to the lowest

bidder as presented. Commissioner Rosholt seconded. Motion carried unanimously.

Crushed Base Rock Bid

Doug Wright brought a Crushed Base Rock bid to the Commissioners for consideration. He is recommending to reject bids and go through a bid/quote process because the haul cost would be substantial on the bids received.

Commissioner Davidson moved to reject the bids and issue a request for quotes as recommended. Commissioner Rosholt seconded. Motion carried unanimously.

Livestock District Annexation

Sean Chambers, MERA/Parks Coordinator, explained that he is looking for approval to begin the annexation application process. He explained that the MERA Department is pursuing the annexation of a portion of MERA into Union County Livestock District 1. At the joint MERA Advisory Committee meeting a motion was approved to recommend the proposed annexation into the livestock district. The proposal would expand a portion of MERA that is currently in the livestock district to incorporate an additional 240 acres. MERA is continually challenged with managing trespassing cattle, primarily accessing from the south of the MERA property line. The legal process to address trespassing cattle on open range is very time consuming and not economically feasible. Adding this portion of MERA will make trespassing cattle an enforceable offense that the Union County Sheriff can take action against.

Commissioner Davidson asked if the Grazing Lessee was in on the conversations about the proposed annexation. Sean explained that he was involved and feels that it will put some pressure on him with his cattle but felt like he could make it work.

Commissioner Rosholt moved approval to start the annexation process. Commissioner Davidson seconded. Motion carried unanimously.

Consent Agenda

The April 17, 21, 23, 24, 28 and 30 claims journals; and the April 16 and 23 Public Works claims journals; and the February 19 and March 5 and 19 Board of Commissioners Minutes; were approved as presented on the consent agenda.

Appointment to CCO Advisory Committee

Court Order 2014-28, In the Matter of Appointment to the Union County Community Advisory Council for the Eastern Oregon Coordinated Care Organization, was presented for consideration. This Court Order would appoint Lisa Ladendorff as the NEON representative on the Community Advisory Council for the EOCCO. **Commissioner Davidson moved approval of Court Order**

2014-28 as presented. Commissioner Rosholt seconded. Motion carried unanimously.

Memorandum of Understanding with EOU

Shelley Burgess, Administrative Officer, explained that this would reimburse EOU for \$25,000 for the cost of employing the Continuing Education Coordinator to oversee the development, scheduling, marketing, implementation, delivery, and evaluation of EMS/Public Safety continuing education in Union county. This is something that has been done in the past. **Commissioner Rosholt moved approval of the MOU with EOU as presented. Commissioner Davidson seconded. Motion carried unanimously.**

Discretionary Grant Recommendation

Shelley Burgess explained that there was a Discretionary Grant received from Oregon Rural Action for the SolWest Fair. The Discretionary Grant Committee met and reviewed the application. The SolWest Fair requested \$3,000. The Discretionary Committee is recommending that the Commissioners award \$2,000.

Commissioner Davidson explained that the committee met and felt that it was a good project. **Commissioner Davidson moved to award the Oregon Rural Action \$2,000 out of the Discretionary Fund as recommended. Commissioner Rosholt seconded. Motion carried unanimously.**

Workers Compensation Resolution

Resolution 2014-03, In the Matter of a Resolution Providing Workers' Compensation Insurance Coverage to municipal Volunteers, was presented for consideration. Shelley Burgess explained that this Resolution is required each year to designate salary levels for volunteers if workers compensation is requested. This Resolution will set the monthly wage at \$800 for Sheriff reserve and Search and Rescue volunteers. It will also set the wage for community service workers at Oregon minimum wage. **Commissioner Rosholt moved approval of Resolution 2014-03 as presented. Commissioner Davidson seconded. Motion carried unanimously**

Cancellation of Uncollectable Personal Property Taxes

Court Order 2014-29, In the Matter of Cancellation of Uncollectable Personal Property Taxes, was presented for consideration. This Court Order would cancel the taxes for Weight Mind & Body Management for the amount of \$82. **Commissioner Davidson moved approval of Court Order 2014-29 as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Title III Application

Shelley Burgess explained that the County has received an application for funding out of Title III funds from Union County Emergency Services and Union

County Search and Rescue. Shelley explained that the project is an All Hazard Command Post and does qualify under the old Title III funds. The approval of this would allow the match for a trailer used as a mobile command post.

Commissioner Davidson moved to approve funding of the All Hazard Command Post out of the old Title III funding as presented. Commissioner Rosholt seconded. Motion carried unanimously.

EMPG Amendment

Shelley Burgess explained that this amendment increases the EMPG award by \$15,000 that represents the match for the All Hazard Command Post project.

Commissioner Davidson moved approval of Amendment #1 to the Oregon Military Department Office of Emergency Management Emergency management Performance CFDA #97.042 as presented. Commissioner Rosholt seconded. Motion carried unanimously.

Appropriation of Unanticipated Funds

Court Order 2014-27, In the Matter of Appropriating Unanticipated Funds, was presented for consideration. This Court Order allows to accept \$15,000 from EMPG funds and \$15,000 from Title III funds. It places them in the Emergency Services budget and puts an expenditure in that budget for the total of \$30,000.

Commissioner Rosholt moved approval of Court Order 2014-27 as presented. Commissioner Davidson seconded. Motion carried unanimously.

Purchase Approval

Shelley Burgess explained that the Emergency Manager went out for quotes on the 8.5'X20' cargo trailer associated with the All Hazard Command Post. He received quotes from Trailer Boss for \$5,999, Mirage for \$7,200, Quality for \$7,295, Northwest Farm for \$7,450, Three Feathers for \$7,700 and Home and Ranch for \$7,800. He is recommending awarding the purchase to the lowest quote from Trailer Boss. **Commissioner Davidson moved to award the purchase to the lowest quote as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Executive Session

The Commissioners went into an executive session under ORS 192.660(h) pending litigation.

Transient Tax Proposals

Commissioner Davidson explained that the Commissioners will hear from the agencies that receive funding out of the Transient Room Tax Fund. He explained that Shelley Burgess takes a five year average of the revenues from Transient Room Tax to come up with the level of funding for the current year. Shelley explained that the current request is \$145,140 the amount that is allocated for the next fiscal year is \$141,289.

Kristen Dollarhide, Executive Director of the Union County Chamber of Commerce, presented requests for funding for the Union County Chamber, Tourism Promotion, and Blue Mountain Conference Center to the Commissioners for consideration. She explained that it is hard to figure out how many tourists are coming. It is hard to judge if they are spending their money appropriately. The different ways they have decided to measure their performance is the change in occupancy rates. They did some co-op with Anthony Lakes this year and they also work with Wallowa, Baker and Umatilla counties trying to stretch the marketing dollars as far as they will go. From year to year decisions have to be made on where they use their marketing dollars. The numbers on their website data are all up from last year. They are not growing as quickly as some of the surrounding counties but the numbers are still up. They are changing their advertising to try and get people to stop and look at it more often. She explained that they have added some new programs. They went up to the Seattle bike show, a motorcycle show, invited car tours to come to Union County and getting information out more regarding tourism. She explained that most of the funds go to advertising. Coming into a new position she didn't want to make a lot of changes so she is requesting the same amount of \$40,000 for tourism as last year.

Kristen Dollarhide brought the funding request from Blue Mountain Conference Center to the Commissioners for consideration. They are requesting \$10,000 to continue to promote the conference center. The foundation is putting in money to make some upgrades to tables and linens. Most of the funds are spent on advertising. They have also agreed to get photos done during events and of the inside of the building. The only picture they have now is of the outside of the building.

Dan Stark, Executive Director of Union County Economic Development Corporation (UCEDC), explained that he is asking the County and the City to contribute \$35,000 each for the coming fiscal year. This is an increase to last year's request. There are additional costs expected for labor since there has not been any adjustments made for four years. UCEDC contracts 10 hours a week of his time and 8 hours a week of the Administrative Assistant's time to Union County for economic development services. Most of the services are laid out in the work plan. Dan explained that the City has freed up Charlie Mitchell's time to work on economic development more than he has in the past in relation to UCEDC. He has received 21 business leads. The issues are that they want to locate down to Eugene, they want to be close to a commercial airport, want a large building which are factors that the County cannot compete on. He will be developing relationships with site selectors to help bring businesses to the area. He will also be participating in the International Woodworkers Fair. He explained that the State is putting together an advanced manufacturing team to stimulate businesses coming to Oregon and promote expansion of business already located in Oregon.

Commissioner McClure asked if the newly identified large lot industrial land has helped in his recruitment. He asked if more work needs done on the land use. Dan explained that it is helpful in his recruiting but even with the 200 acres and the 60 acres at the Baum Industrial Park Union County is on the short end of the stick marketing wise.

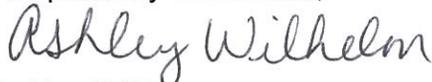
Dan explained that there have been a few leads the last few years that have come because they come here for recreation. He is setting up meetings with Kristen at the Chamber and the Eastern Oregon Visitors Association to talk about how they can do a better job marketing business opportunities to people that hunt and fish here. That is an area that he has not explored in the past.

Commissioner Davidson moved to approve the requests as outlined out of the Transient Tax Fund with the additional funds for the business recruitment program and an appropriate amount of money for the phase one environmental study at the Baum Industrial Park to come out of the Economic Development fund. Commissioner Rosholt seconded. Motion carried unanimously.

Adjournment

The meeting was adjourned at 11:08 a.m.

Respectfully Submitted,



Ashley Wilhelm
Sr. Dept. Specialist II