

Board of Commissioners Meeting  
June 27, 2012

Present: Commissioner William D. Rosholt  
Commissioner Steve McClure  
Commissioner Mark D. Davidson

Chairman Rosholt called the meeting to order at 9:00 a.m. and began with the Pledge of Allegiance. All three Commission members were present.

FY 2012-13 Union County 4-H & Extension District Budget hearing

Resolution 2012-09, In the Matter of Adopting the Budget, Appropriating Funds levying Ad Valorem Taxes, and Categorizing Taxes, for the Union County 4-H and Extension Services District for the Fiscal Year 2012-13, was presented for consideration.

Commissioner Rosholt opened the public hearing for testimony. There was no testimony received. The hearing was then closed.

**Commissioner McClure moved approval of Resolution 2012-09 as presented. Commissioner Davidson seconded. Motion carried unanimously.**

FY 2012-13 Union County Budget Hearing

Resolution 2012-08, In the Matter of Adopting the Budget, Appropriating Funds Levying Ad Valorem Taxes, and Categorizing Taxes, for Union County for the Fiscal Year 2012-13, was presented for consideration.

Commissioner Rosholt opened the hearing for testimony.

Shelley Burgess, Administrative Officer, explained that there are some changes to the budget since the budget meeting. She stated that local budget law does allow changes to any fund as long as it is less than 10% after it has been published. The first adjustment is in the general fund within the Sheriff's department. It is a result of the contract for services with Elgin. The revenue would need to be increased by \$218,693 and the expenditures would be split into personnel services and materials and services. It would increase the general fund to \$9,205,503. The next change is within the Justice Court fund. This is a reflection of higher collection of fines and fees than anticipated. She would like to increase the revenue by \$5,000 and the expenditure by \$5,000 to prevent the need of transfer next year. The new Justice Court Fund total will be \$231,660. The final change is within Buffalo Peak Golf Course Fund. The revenue anticipated for green fees will be increased by \$10,000 and increase the expenditure under capital outlay by \$10,000. It would allow for a small amount of capital improvement. The capital outlay had \$30,000 in the fund and this would

increase that line item to \$40,000. The new total for the fund would be \$599,450. The total proposed budget for adoption including all funds is \$32,911,024.

Commissioner Rosholt closed the public hearing.

**Commissioner Davidson moved approval of Resolution 2012-08 as presented. Commissioner McClure seconded. Motion carried unanimously.**

FY 2012-13 Union County Solid Waste District Budget Hearing

Resolution 2012-07, In the Matter of Adopting the Union County Solid Waste District Budget 2012-13, was presented for consideration.

Commissioner Rosholt opened the public hearing for testimony. There was no testimony received. The hearing was then closed.

**Commissioner McClure moved approval of Resolution 2012-07 as presented. Commissioner Davidson seconded. Motion carried unanimously.**

Public Comments

Fair and Summer Activity Proposal

Frank Thomas, Community Connections, explained that he has been working on a follow up to the regular Union County Fair and Shrine player project. They will run on a Wednesday that they usually would not run and the Shrine players will have that evening off. He has added some projects that have come up this year and he put them in the program as projects that can be scaled, used, rejected or kept. He explained that they will focus on merchant integration this year. He is hoping to build in layovers that would give the riders some time to go into businesses and purchase merchandise. The proposal is completely scalable to get the most use of the resources and get the most people to and from the fair. Paratransit is a service that Community Connections is obligated to provide for people with disabilities that can't use a fixed route. The paratransit requests come in a day in advance so if no one calls in to schedule a ride or they are not as busy as anticipated the service will not be used and the savings will be passed on to the Commissioners.

Frank explained that the new project this year is the Vietnam Memorial Wall Project. There is a problem with parking at the location where the wall will be displayed. The wall consumes quite a bit of space. He stated that they are developing a park and ride system that will utilize both Transit and the Senior Center to get people out to the event without having too many vehicles in the area. He would also like to go around and hit areas where veterans may reside such as the retirement homes.

**Commissioner McClure moved approval to fund the fair and summer activity proposal presented not to exceed \$4,878. Commissioner Davidson seconded. Motion carried unanimously.**

Consent Agenda

**The May 31 and June 7 and 14 claims journals; the June 6 and 13 Public Works claims journals; the May 2 Board of Commissioners Minutes; the Board of Commissioners and Solid Waste Budget Minutes were approved as presented on the consent agenda.**

Union County and Grande Ronde Hospital MOU

J.B. Brock, Emergency Services Officer, brought the Union County and Grande Ronde Hospital Memorandum of Understanding to the Commissioners for consideration. He explained that the MOU would bring Grande Ronde Hospital into the County emergency communication system. They are utilizing the tower and building facility on Mt. Emily as well as the link to the mountain that goes from dispatch up to the hill. They do rent a few phone lines to allow them to remotely control the radio that goes from the hospital to the dispatch center. The only change that is made from the previous agreement is that it is an ongoing agreement so it doesn't have to be updated every two years. There is a clause in the agreement that states if either party is unhappy with the agreement there is a thirty day notice where either party can get out of the agreement. **Commissioner Davidson moved approval of the Memorandum of Understanding between Union County and Grande Ronde Hospital as presented. Commissioner McClure seconded. Motion carried unanimously.**

Discretionary Fund Recommendation

Shelley Burgess, Administrative Officer, presented the Discretionary Fund Advisory Committee's recommendation for funding to the Commissioners. She explained that there were two applications received. The Discretionary Committee recommended funding the application from the VFW Union Post 4060 for the Vietnam Memorial Wall for \$2,000 and the Chamber of Commerce for a Sports Program Coordinator for \$2,500. **Commissioner Davidson moved approval of funding the Discretionary Fund recommendations as presented. Commissioner McClure seconded. Motion carried unanimously.**

Anderson Perry Work Order Contract

Shelley Burgess brought a Work Order contract from Anderson, Perry and Associates to the Commissioners for consideration. Shelley stated that the Commissioners went through a process previously to select an engineer and for each project that comes up a Work Order is generated that discusses the fees and the project. She explained that this Work Order is for the North Powder River Ellis Road Bridge. The project is a grant funded project for the Public Works Department. The Work Order would authorize Anderson, Perry and Associates to begin the engineering. **Commissioner Davidson moved approval of the Work**

**Order as presented. Commissioner McClure seconded. Motion carried unanimously.**

Airport Sponsorship Agreement

Shelley Burgess presented the Commissioners with a State Sponsorship Agreement between the Department of Transportation Federal Aviation Administration and the Union County Airport to the Commissioners for consideration. She explained that this agreement lays the ground work to allow a future Memorandum of Understanding that allows funding that is available to one airport to be transferred to another airport temporarily. There is funding from the Hermiston Airport that they cannot currently use but rather than lose it and have it go back to the FAA it would keep the money in the Oregon region and allow the Union County Airport a share of the funds for the current project. When Hermiston has a project that they will utilize the funding the money would be returned to them. There will be a more specific agreement that will talk about the amount of funding. **Commissioner Davidson moved approval of the State Sponsorship Agreement as presented. Commissioner McClure seconded. Motion carried unanimously.**

Sholund Airport Lease

Shelley Burgess brought a Farm Lease between Union County and Stewart and Laura Sholund to the Commissioners for approval. She explained that this is the small parcel of land that was acquired as part of the current airport project. This is a one year lease and it is for hay ground. **Commissioner Davidson moved approval of the Farm Lease as presented. Commissioner McClure seconded. Motion carried unanimously.**

Court Order Transferring Appropriated Funds

Court Order 2012-29, In the matter of Transferring Appropriated Funds, was presented for consideration. Shelley explained that this court order would adjust some appropriations to make sure the end of the fiscal year have all expenditures covered with authorized appropriations. **Commissioner McClure moved approval of Court Order 2012-29 as presented. Commissioner Davidson seconded. Motion carried unanimously.**

City of Elgin Law Enforcement Contract

Boyd Rasmussen, Sheriff, brought an agreement for law enforcement services between Union County and the City of Elgin to the Commissioners for approval. Shelley explained that the agreement has been approved and accepted by the City of Elgin. Boyd explained that in the long term the City would like to have three deputies but right now they are in a position to only fund two deputies. It would be fully funded deputies and equipment. The contract would begin in July and the training process will start. There are extra hours built into the contract for supplementary coverage while the deputies are at the academy. The academy is a four month academy so the first two people will be gone and there are funds

available to fund the reserves and overtime for the deputies to cover the City of Elgin during those four months. When the contract is fully implemented the minimum hours of coverage would be 105 hours which is based on three deputies. The City of Elgin will provide vehicles for the first two deputies and a third will be purchased at a later date when the third deputy comes on.

Commissioner McClure asked how this contract compares to the City of Union contract. Boyd stated that Union contracted for one deputy which is low for that size of a community.

**Commissioner McClure moved approval of the Agreement between Union County and the City of Elgin as presented. Commissioner Davidson seconded. Motion carried unanimously.**

Amendment to Agreement for Wildlife Services

Shelley brought an Amendment to the Wildlife Services Agreement to the Commissioners for consideration. She explained that this is for the Predator Control Program. Last year the County included funding for the Predator Control Program in the budget and entered into an agreement with USDA Wildlife Services. The way their program works is a work plan is signed and the money is given up front and they utilize it for the program. Because of some cost savings within their program the funding for this fiscal year won't be completely used by June 30<sup>th</sup> so this agreement would extend that agreement and work plan through December 30<sup>th</sup> to allow the program to continue utilizing the funds. The County also supported the program in this years budget so the contribution for this year may just be less since there was some left over funding. There will be nearly \$11,000 to carry forward to next year. **Commissioner McClure moved approval of the Amendment to the Wildlife Services Agreement as presented. Commissioner Davidson seconded. Motion carried unanimously.**

ODOT Agreement Amendment 1

Shelley brought Amendment 1 to the ODOT Agreement #27729 to the Commissioners for consideration. She explained that this is one of the Special Transportation Fund Agreements that provides transportation for seniors and persons with disabilities. There is an existing agreement for purchase services. This was a biennium agreement. The original amount was for \$367,524 and it will be increased to \$428,490 which is an increase of \$60,966. The Commissioners already heard the proposal on the additional funds from Community Connections for purchase services. **Commissioner Davidson moved approval of Amendment 1 of ODOT Agreement #27729 as presented. Commissioner McClure seconded. Motion carried unanimously.**

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Court Order Appropriating Unanticipated Funds

Court Order 2012-28, In the Matter of Appropriating Unanticipated Funds, was presented for consideration. Shelley explained that the County received notice that there was additional revenue in the STO and STF programs from the Oregon Department of Transportation. Those funds were accepted but it was not included in the budget. This Court Order would appropriate those funds into the budget. **Commissioner Davidson moved approval of Court Order 2012-28 as presented. Commissioner McClure seconded. Motion carried unanimously.**

Adjournment

The meeting was adjourned at 9:50 a.m.

Respectfully Submitted,

Ashley Wilhelm  
Sr. Dept. Specialist