

Board of Commissioners Meeting
July 20, 2011

Present: Commissioner Steve McClure
Commissioner Mark D. Davidson
Commissioner William D. Rosholt

Call To Order

Chairman McClure called the meeting to order at 9:00 a.m. with all three Commission members present.

Fair Transportation

Frank Thomas, 2204 E. Penn Ave, La Grande, is from Community Connections and came to the Commissioners to talk about the Shriners/fair bus transportation. Commissioner McClure stated that traditionally the County has provided transportation for the shrine teams when they are in town. They train for the football game at Eastern Oregon University. The County has also done an active fair transportation in the past. He explained that Frank's budget has gone down considerable and his hours of service have gone down. Frank is asking if the County can give him some fiscal help in continuing those programs to the community. Frank explained that he would need \$2000 to do both the Shriners and fair routes. **Commissioner Davidson moved approval of the Northeast Oregon Public Transportation Union County Fair/Shriner football bus route proposal for 2011 in the amount of \$2000. Commissioner Rosholt seconded. Motion carried unanimously.**

OCCF IGAA

Vicky Brogoitti, Director of Commission on Children and Families, brought an Intergovernmental Agreement with the State Commission on Children and Families to the Commissioners for consideration. She explained that the legislature adjourned and right before they did they approved funding and continuation for the State Commission and local Commissions on Children and Families for one fiscal year. The Union County Commission staff had a staff retreat to figure out how they are going to move forward in the next year since there are two major tasks facing them. The first task is to begin to repurpose themselves to focus on early childhood and early learning. The second task is to figure out how to continue doing the work that they have been doing in the upcoming year given the fact that they are looking at about a 9% staffing cut.

Vicky stated that these documents will continue Union County's contractual relationship with the Oregon Commission on Children and Families. The Intergovernmental Agreement with the State Commission on Children and Families allows the funds to continue to flow into the County.

Commissioner Davidson moved approval of Contract UNI1113 with the Oregon Commission on Children and Families as presented. Commissioner Rosholt seconded. Motion carried unanimously.

Medicaid Admin. IGA

Vicky Brogoitti brought the Medicaid Administration Intergovernmental Agreement to the Commissioners for consideration. Vicky explained that the healthy start project earns Medicaid administration income. This document would allow Union County to access the funds that are earned by the healthy start project. In the last biennium the healthy start generated a little over \$36,000 through the Medicaid IGA. **Commissioner Davidson moved approval of agreement number UNI1113-mac with the Oregon Commission on Children and Families as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Recommended Funding Allocations – CCF

Vicky also brought the 2011-12 funding recommendations from the Commission on Children and Families to the Commissioners for consideration. She stated that they are proposing to extend contracts since they only know that they have one more year. Going through the RFP process is timely and staff consuming process. The administrative rules say that they only have to offer an RFP process once a biennium. The projects that they are recommending to be funded are funded at their current service level of funding. There were some unallocated funds remaining in great start and children, youth and families. The Commission is recommending to shift those funds to the Commission on Children and Families to support their work in making the transition from what had been done to the early learning focus. There are some balances remaining in the youth investment and the juvenile crime prevention categories. They will be offering an expedited RFP process that will begin on August 1st to award those funds. She is hoping to bring a funding recommendation to the Commissioners by their second meeting in September. **Commissioner Davidson moved approval of the monitoring and performance agreement modifications as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Consent Agenda

The June 16, 22 and 23 claims journals; the June 15 and 22 Public Works claims journals; and the May 18 Board of Commissioners Minutes were approved as presented on the consent agenda.

FY 2010-11 Audit Agreement

Shelley Burgess, Administrative Officer, brought the FY 2010-11 audit agreement with Seydel, Lewis, Poe, Moeller and Gunderson to the Commissioners for consideration. She explained that this agreement is the same agreement that has been utilized several years for their auditing services. Shelley stated that she and Donna Marshall, Treasurer, met with Mike Poe from the auditors and outlined the

schedule for the upcoming audit and their desire to have it completed in a timely manner. The agreement does include the fees that they would charge the County. The fees are the maximum fees. They bill on the number of hours that they spend on the audit. Shelley explained that she has never seen them bill less than what they propose. The total fee proposal would be \$32,665 for the general fund, the road fund and the fair board. She is recommending that the Commissioners approve the contract. **Commissioner Davidson moved approval of audit proposal as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Predator Control Work Plan

Shelley brought the predator control work plan before the Commissioners for their consideration. She explained that this was received from the USDA Animal and Plant Health Inspection Service office. It is the work and financial plan between Union County and Wildlife Services for the 2011-12 fiscal year. It includes the services that they will provide and details a budget for that. It does include the amount that was budget of \$30,863 in Union County funds.

Commissioner Davidson stated that the County originally budgeted about \$20,000 and there was a request to match the producers funds. He asked if the producers have come up with the \$10,000 that they stated they would get together if the County would match it. Shelley explained that she does not know and she did talk to the contracting officer for Wildlife Services and mentioned to him that there was a discussion about a match. She asked him how that would work and how the funds would be accepted into their department and utilized. He explained that he had received information from them that it was their intent to come up with the \$10,000 as match but because it is not a contract directly with an agency he didn't have a documented agreement with them. She is not sure if the Commissioners want her to release only the \$20,000 that the County had originally budgeted for and ask for proof from the producers before the other \$10,000 is released. The Commissioners instructed Shelley to give the \$20,000 that was originally budgeted and only release the additional funds when there is proof of the match. **Commissioner Davidson moved approval of agreement with modifications as discussed. Commissioner Rosholt seconded. Motion carried unanimously.**

Business Recruitment Project

Shelley explained that the Business Recruitment Project is the project that Dan Stark from UCEDC spoke to the Commissioners about at their last meeting. He formalized the plan and did some more work on the budget. He has submitted a formal request for an allocation of \$7,500 for the Union County Business Recruitment Project. **Commissioner Davidson moved approval of the funding for the Business Recruitment Project from UCEDC as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Conference Room Usage Policy

Shelley brought a policy change before the Commissioners for consideration. This would change the Union County Conference Room Usage Policy. The current policy does not address some of the current practices. This new policy would include those practices so that if there are any challenges they can view the policy and see that it is updated to include all of the practices we would like all of the users to follow. The Joseph Annex building will no longer be available after hours unless there is a County representative since there are access to all of the offices in the building. The conference room available for public use after hours is the Misener room. **Commissioner Davidson moved approval of the Union County Conference Room Usage Policy as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Surveyor Fees

Court Order 2011-39, In the Matter of Setting Fees for the Union County Surveyor and the Public Land Corner Preservation Fund, was presented for consideration. Shelley explained that the surveyor, Greg Blackman, has requested that the surveyor fees be raised to cover cost of services. The first fee is the surveyor fee that is charged for plat review. The Statute allows that \$100 per plat plus \$5 per lot in the plat be charged or a Board can set a fee higher than that. Greg does not want to change the basic fee but he is asking that those that require field work or that he has to review several times be subject to the base fee in addition to actual costs at an hourly rate. If they are required to send out the surveyor equipment then there is a fee they would charge for the use of that. The Statutes also allow a fee of up to \$10 be charged for recording that goes into the Public Land Preservation Fund. That is used for them to monument the corners when they do surveys. The County has been charging \$5 so the request is to start charging \$8 which will go into the public land preservation fund and be used for that purpose. Shelley stated that she has spoken to Robin Church, County Clerk, about the recording fee and she is supportive of it. They have asked for a September 1st effective date so it would give appropriate time to notify title companies and those who traditionally pay those recording fees.

Commissioner McClure opened the hearing for public comment. The hearing was then closed with no testimony received.

Commissioner Davidson moved approval of Court Order 2011-39 as presented. Commissioner Rosholt seconded. Motion carried unanimously.

Title III Application Review

Shelley explained that as required by the legislation that provides Title III the County advertised for project submission to be considered for fiscal year 2011-12. There were five applications received. Notification of those applications were published for a 45 day comment period. There were no written comments received. There was also notification of the Commissioners consideration of the

applications sent to the Resource Advisory Committee that covers Union County. She explained that there are two sources of Title III funds. There is the old title III money and the new title III money. These applications are proposed under the new title III funding. This money sunsets at the end of the authorization period and if the County has not allocated the funding then it will have to be returned. The old Title III funding did not have to be spent by a certain length of time. For fiscal year 2011-12 she anticipates receiving about \$49,000 in new money. There is currently \$85,477 that has not been spent of the new Title III money. For fiscal year 2012-13 she anticipates about \$40,000. A few of the applications did put in two fiscal year requests so there does not have to be a new application next year. **Commissioner Davidson moved approval of Title III project requests as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Executive Session

There was an executive session held under ORS 192.660(d) for labor negotiations.

The Commissioners went back into open session.

IUEO Local 701 Contract Proposal

Commissioner Davidson moved to accept the proposal dated June 9, 2011 from the IUEO Local 701 to Union County as presented. Commissioner Rosholt seconded. Motion carried unanimously.

Adjournment

The meeting was adjourned at 10:25 a.m.

Respectfully Submitted,

Ashley Wilhelm
Sr. Dept. Specialist