

Board of Commissioners Meeting  
October 5, 2011

Present: Commissioner Steve McClure  
Commissioner Mark D. Davidson  
Commissioner William D. Rosholt

Call To Order

Chairman McClure called the meeting to order at 9:00 a.m. with all three Commission members present.

Public Comments and Concerns

Darilyn Brown, Director of Shelter from the Storm, came to the Commissioners to discuss the option of a family justice center as the Commissioners are looking at the possibility of building a justice center.

Commissioner McClure explained where the County is in the process of a new justice center.

EMPG Grant Agreement and Work Plan

J.B. Brock, Emergency Services Officer, brought the EMPG Grant Agreement and Work Plan to the Commissioners for consideration. J.B. explained that this is his annual funding that is received for the Emergency Management Performance Grant. It funds half of the Emergency Services program. It includes his salary as well as the Department Specialist position. It is less than what he had requested. The funds were cut Federally. They are Federal funds that are filtered through the State. The work plan he presented to the Commissioners is associated with the Grant. In order to receive the funds a work plan must be completed. The tasks in the work plan are growing every year. He explained that the State is looking at redoing the formula that is used to determine how the funds are distributed. He has been asked to be on the committee that will help to establish the new formula. **Commissioner Davidson moved approval of the EMPG Grant Agreement and Work Plan as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Consent Agenda

**The September 8 claims journals; the September 7 Public Works claims journals; the June 1, 15 and 29 Board of Commissioners Minutes were approved as presented on the consent agenda.**

Appointment to BOPTA

Court Order 2011-46, In the Matter of Appointment to the 2011 Board of Property Tax Appeals, was presented for consideration. This Court Order would appoint Steve McClure, Russ Smith and Gary Howland to serve on the 2011 Board of Property Tax Appeals. **Commissioner Davidson moved approval of Court**

**Order 2011-46 as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Unanticipated Funds Court Order

Court Order 2011-44, In the Matter of Appropriating Unanticipated Funds, was presented for consideration. Shelley Burgess, Administrative Officer, explained that this Court Order is necessary to accept the Union County Safe Communities Coalition Drug Free Communities Grant. It was not included in the CCF budget this year. This Court Order would authorize adding the appropriation in the CCF fund under DFC Grant Revenues. There would also be an increase in the expenditures in the CCF fund. **Commissioner Davidson moved approval of Court Order 2011-44 as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Justice Center Building Consultant Selection

Shelley explained that an RFP was put out. There were eight proposals received. The proposals were scored and Design West was the number one choice. Patrick Sullivan came to meet with the Commissioners and go over a suggested timeline and their agreement.

Commissioner Davidson stated that the County budgeted \$10,000 for the assessment for phase 1. If there is a positive outlook of phase 1 and the County decides to move on to phases 2 or 3 where would the money come from. Shelley explained that there are some funds in the building reserve fund. She only budgeted \$10,000 to spend but there is a contingency so she would suggest using the contingency funds if the Commissioners wish to continue with phases 2 and 3.

**Commissioner Rosholt moved approval of the bid from Design West on phase one of the Justice Center Building consultant as presented. Commissioner Davidson seconded. Motion carried unanimously.**

Cancellation of Reserve Funds Court Order

Court Order 2011-45, In the Matter of Rescinding Court Order 2010-35 and Authorizing Cancellation of the Charter Communications Holding Company Tax Court Appeal Reserve Account, was presented for consideration. This Court Order is a result of the conversation with Linda Hill, Assessor/Tax Collector, where the legislature has allowed deferred tax credits so the County is not on the hook for interest. This would authorize the Treasurer to dissolve the account that the County previously set up so those funds can be refunded. **Commissioner Davidson moved approval of Court Order 2011-45 as presented. Commissioner Rosholt seconded. Motion carried unanimously.**

Adjournment

The meeting was adjourned at 9:23 a.m.

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Respectfully Submitted,

Ashley Wilhelm  
Sr. Dept. Specialist