

## **PROPERTY TAX PAYMENT OPTIONS**

**Regardless of the method you choose to pay, please return the lower portion of each tax statement with each payment to ensure proper credit (if applicable).**

### ***~PAYMENTS IN PERSON AT OUR OFFICE:***

Make payments at the Union County Assessor/Tax Collector's Office located at 1001 4<sup>th</sup> Street in La Grande, Monday through Thursday, from 8:30 am to 5:00 pm. Our office is closed on Fridays; however, from the time we mail tax statements to November 15<sup>th</sup> we are open on Fridays from 9:00 am to 4:00 pm. Our office is closed on Veteran's Day in November.

### ***~PAYMENTS BY MAIL:***

When paying by mail, make your check or money order payable to **Union County**. Please return your payment, along with the bottom portion of your tax statement, in the enclosed envelope. Do not send cash in the mail. Your cancelled check is your receipt. Mail your payment early enough to ensure that it is postmarked on or before the installment due date. Payments postmarked after the due date lose all discounts and are charged interest. Third-party checks are not accepted.

Mail payments to:      Union County Assessor/Tax Collector  
   1001 4<sup>th</sup> Street, Suites A & B  
   La Grande, OR 97850

### ***~PAYMENTS AT UNION COUNTY BANKS:***

All branches of the following banks in Union County accept property tax payments for accounts located in Union County from the time we mail tax statements in October through November 15<sup>th</sup>.



### ***~DROP BOXES:***

A drive-up drop box is located at the front of the building and a walk-up drop box is located to the right of the front door entrance. Our office is located in the Misener building located at 1001 4<sup>th</sup> Street in La Grande. The drop boxes are emptied each morning and evening.

### ***~CREDIT OR DEBIT CARD PAYMENTS AND ECHECKS:***



**Credit/Debit Cards: 2.5% Fee (\$2.00 minimum)**

**Visa Debit: \$3.95 Flat Fee (no minimum)**

**E-Check: Flat-fee of \$2.00.** (Please verify that your financial institution honors e-checks. If not, a payment may be returned by your bank and a \$25.00 processing fee will be charged.)

Point & Pay, our third-party payment service provider, assesses a convenience fee for payments made for this service. Union County does not retain any portion of the fee.

You can make your payment either online (see link on our website), over the phone at 1-866-840-0545, or in our office.

Your payment must be completed before 12 midnight (Pacific time) on the due dates: 11/15, 2/15, or 5/15. If a valid payment is not completed by the due date, discounts cannot be allowed and interest will be charged.

**BEFORE YOU CLICK ON THE LINK TO MAKE AN ONLINE PAYMENT OR CALL THE TELEPHONE PAYMENT SYSTEM, YOU NEED TO KNOW THE CURRENT BALANCE OWING ON THE ACCOUNT THAT YOU INTEND TO PAY. CONTACT THE UNION COUNTY ASSESSOR/TAX COLLECTOR'S OFFICE FOR THIS INFORMATION AT (541) 963-1002.**

***ONLINE PAYMENTS: CLICK ON THE LINK ON OUR WEBSITE***

***PAYMENTS BY TELEPHONE, CALL Point & Pay at (866)840-0545.***