

**Upper Grande Ronde River Watershed Partnership  
Place Based Integrated Water Resources Planning  
Steering Committee Meeting Minutes  
January 11, 2017**

**ATTENDANCE:** Donna Beverage, Jed Hassinger, Brett Moore, Kyle Carpenter, Dana Kurtz, Scott Hartell & Darcy Carreiro. Steve Parrett & Nick Myatt joined via Poly Com

Convener, Brett Moore opened the meeting at 8:20 a.m.  
Joseph Annex Conference Room

**I. Welcome & Administrative Items:**

- A. November 29, 2016 Steering Committee meeting minutes were approved unanimously with one correction. Darcy will make that change and post the minutes to the County webpage.
- B. Brett welcomed new Commissioner Donna Beverage to her first meeting. Scott explained that Donna will be the new Convener moving forward. Donna shared that she is excited to start work on this process & will work with Scott to get her up to speed. Brett introduced all present to those on the phone.
- C. Dana confirmed with the Steering Committee the process they would like to use regarding posting final Step One documents on the County website.
- D. Dana shared a hand out attached in the meeting packet titled, "Step 1 Progress Report". Steve said that this was created to be open ended; hoping to encourage feedback. Dana will work on a final draft and will present it at the next Steering Committee meeting.
- E. Brett & Dana shared the new Contact List that was attached. Dana also shared that Mike Durrell from Sustainable Northwest received a new grant to have a meeting with all 4 collaborative groups in Bend Oregon. Dana said that up to 4 people from our group could attend. The Committee discussed travel time, logistics, meeting date, meeting schedule and the benefit of having this meeting. Dana said that Mike is asking for thoughts and ideas from each collaborative group. Mike is tentatively scheduling the meeting for May 2017. Dana will keep the Steering Committee updates as she meets with Mike and members from the other for collaborative groups moving forward. Steve provided input from the State level.

**II. OUTREACH EFFORTS:**

- A. Brett & Jed attended the Grande Ronde Model Watershed recent meeting. They felt that their presentation of this project was well received. GRMW decided to sign on as a Stakeholder member.
- B. The Annual Growers Meeting is scheduled for February 1st 2017. Jed said that they have Brett scheduled to speak around 11a.m.

- C. Dana discussed additional outreach ideas. Brett thinks that a full page article in the Observer is a great idea. Hoping the will help spread useful information to the public. Donna will contact the Observer; Anderson Perry will provide her with appropriate information. Donna will create the article and have Scott review it. Donna would like to have a firm meeting date before she publishes this. Other outreach opportunities include meeting with each City Council. The Committee agrees that the outreach that has been done so far, and is scheduled to be done until this point is comprehensive.

**III. Governance Agreement, Comments and signatures:**

- A. The Committee reviewed & discussed the comments received from Rodger Huffman. Comments were reviewed and the Committee decided which comments will be applied and taken to the Stakeholder Group. Dana will reach out to Rodger after this meeting and explain to him which comments the Steering Committee used and which ones they did not. She will explain why and in which context comments were used. There was a lot of discussion about this being a "balanced planning process." There are currently no projects on the table yet.
- B. Dana shared the additions/update list of signers, intent to sign, commitment & voting intent. Dana said that she will explain the differences in these definitions at the next Stakeholder meeting.

**IV. Water Supply Technical Committee Update:**

- A. Brett shared a brief update from the Tech Committee meeting January 10th 2017. He felt that there was a good turnout. They discussed creating the areas to focus on. The Tech Committee will define their sub basins, creating 9-10 sub basins to focus on. Dana sent out a summary from the first meeting via email. The Tech Committee will meet again in a couple weeks and are encouraged that they will have a thorough report to present at the Stakeholders meeting in February.

**V. January 19th Stakeholder Meeting & Conclusion:**

- A. The Steering Committee decided to postpone the January 19th Stakeholder meeting. The Committee would like to have the meeting, February 22nd. Dana will send out a Doodle Poll asking which time is preferred by the Stakeholders, 3-5pm or 5-7pm. The Steering Committee would like to meet one hour prior to the Stakeholder meeting. Dana will send out the meeting invites.
- B. Dana will reach out to Steve asking for the time frame of the "Water Setting Presentation" training he has for the next Stakeholder meeting.

The next Steering Committee meeting will be February 22nd 2017 at 4:00 p.m.

Brett adjourned the Steering Committee meeting of January 11th, 2017 at 9:55 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Darcy Carreiro". The signature is fluid and cursive, with the first name "Darcy" and last name "Carreiro" clearly distinguishable.

Darcy Johnson Carreiro  
Senior Department Specialist II