

**Upper Grande Ronde River Watershed Partnership
Place-Based Integrated Water Resources Planning
Steering Committee Kickoff Meeting
August 30, 2016
7:00 to 9:00 a.m.**

I. Welcome and Introductions (10 minutes)

- a. Convener welcome (Mark)
- b. Individual introductions (All)

II. Place-Based Planning Overview

- a. Oregon Water Resources Department (OWRD) vision (Steve) (5 minutes)
- b. Five-step process overview and timeline (Brett) (10 minutes)
- c. Roles, responsibilities, milestones (Mark) (10 minutes)

III. Steering Committee Role (Scott) (10 minutes)

- a. Time commitment
- b. Technical resources
- c. Member resources

IV. Step 1 Details (Discussion) (30 minutes)

- a. Stakeholder committee membership (show list, additions)
- b. Draft Governance Agreement (revisions, suggestions, logistics for signature)
- c. Draft Communication and Outreach Plan (suggestions)
- d. Draft Work Plan and Budget for Steps 2 through 5 (suggestions)
- e. Data collection discussion (show Water Balance spreadsheet)

V. Meetings (Discussion) (30 minutes)

- a. How often does the Steering Committee want to meet?
- b. How many Stakeholder Committee meetings will be needed (generally and specifically for Step 1)?
- c. Block-out dates on calendar (Show draft Schedule with milestones)
- d. Ideas for meeting agenda

VI. Conclusion (Mark) (10 minutes)

- a. Action item assignments
- b. Other discussion items

Materials

- 1. Letter of Interest
- 2. OWRD Agreement
- 3. Draft Governance Agreement
- 4. Outline of Communication and Outreach Plan
- 5. Outline of Work Plan and Budget for Steps 2 through 5
- 6. Water Balance spreadsheet
- 7. Draft Schedule with milestones
- 8. Contact List
- 9. Match Time form