

**Upper Grande Ronde River Watershed Partnership  
Place-Based Integrated Water Resource Planning  
Steering Committee Meeting**

**Meeting Minutes**

**October 18, 2016**

**Joseph Annex Conference Room**

**ATTENDANCE:** Mark Davidson, Kyle Carpenter, Scott Hartell, Jed Hassinger, Steve Parrett, Nick Myatt, Brett Moore, Dana Kurtz & Darcy Carreiro

Convener, Mark Davidson opened the meeting at 8:07 am

**I. Administrative Items:**

- A. Dana distributed new binder tabs for all Committee members
- B. The Committee approved the Steering Committee meeting minutes from September 20th 2016.
- C. The Committee discussed the website. All members have gone to the County webpage and have reviewed the Place Based Water section that was added. There were no concerns with the webpage.

**II. First Stakeholder Meeting Discussion:**

- A. The Committee gave their individual impressions of the first stakeholder meeting. Brett Moore stated the John Frisch is interested in being part of the Stakeholder Committee but would like to know that this project is going to be completed. Jed Hassinger shared that the farming/agriculture members present expressed concerns of being outnumbered by government agencies present. Rodger Huffman expressed similar concerns through the Comment process, stating that he felt that the agriculture community seemed to not be represented as well as he would like (as far as voting numbers). Jed & Mark would like to meet with members of the agriculture community and land owners personally further. Jed shared that this is an agenda item on the annual Farm Bureau meeting November 15th. Kyle Carpenter and Brett Moore will be in attendance to support Jed on this topic.

**III. Additional Meeting Discussion:**

- A. Scott shared brief feedback of the conference call with representatives from all 4 pilot projects. He stated that this group is really out in front regarding progress being made. Other Committees were asking for our documents in order to gather information for their own use. Steve Parrett echoed this positive impression, stating that all 4 groups found the conference useful and productive. Scott did identify the need of a GIS lead person from Oregon Water Resource Department. Steve is following up on this and will share that with Scott as soon as possible.
- B. Mark shared feedback that he received regarding Consensus Oregon collaboration training. He is hoping to tailor it to our needs and keep it limited

to two 2 hour training sessions. The Steering Committee discussed a possible date to accomplish the collaborative training, hoping to combine it with Stakeholder meetings; December 6th or November 29th 2-5pm. (December 6th was the Committee's preference).

**IV. Second Stakeholder Meeting:**

- A. The next Stakeholder meeting will be at the Union County Senior Center.
- B. Mark shared the idea of creating an “intent to sign” document with the group to use interim while we are awaiting the approval. The Committee reviewed a couple different ideas. The Steering Committee decided to use the first option only, “My signature below represents my intent to participate in this partnership as a Stakeholder (as defined in the MOU) and to work with my agency to obtain official acceptance of this document.” The Committee will share this idea at the upcoming Stakeholders meeting and will rely heavily on their input before moving forward with this.
- C. The Steering Committee reviewed the Draft agenda for the second Stakeholder meeting. The Committee also discussed asking the Stakeholder Committee about potentially changing the meeting time during the next meeting. Dana went over the draft agenda in more detail.

**V. Step 1 Document Review:**

- A. The Committee reviewed the Comments that were submitted. Steve asked that Dana add Kimberley Prestley's comments.
- B. The Committee reviewed the new Contact list, the updates were in red. There was discussion regarding who is pertinent to be added and who is not. The Committee decided that we should not add individuals unless they reach out to us with interest of being involved and that we direct them to contact Dana with interest of being involved. Scott will create a map that shows the Grande Ronde Watershed basin for the website. There was substantial discussion surrounding adding more agriculture entities to the Stakeholder Committee to try and balance the representation of the Stakeholder group.
- C. The Committee reviewed the update to the Work Plan, all agree.
- D. There were a couple additions/edits made to the Communication & Outreach Plan. Dana will respond personally, to any changes the Steering Committee decides not to accept/use from the Comments that were submitted.
- E. Dana presented a couple changes that will be made the next time brochures are printed since the first version has already been distributed.
- F. The Committee reviewed the Governance Agreement with redlines. The Committee briefly discussed which changes they were adopting and which they are not. Dana will reach out to those who submitted edits that the Committee did not adopt. She will also re-distribute a redline version of the Governance Agreement for review with adopted changes.
- G. The Committee reviewed the Step 2 Work Plan for the first time. There will be more discussion in upcoming meetings pertaining to this document. The

Steering Committee will send comments on this to Dana by the end of this week; then a new draft will be presented to the Stakeholder Committee. Steve asked if a budget/invoice has been submitted for Step 2. Brett & Dana stated that it has been done and there are possible changes that need to be added before it's turned in.

**VI. Conclusion:**

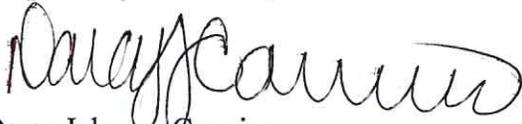
**A. Action item assignments:**

1. Dana to re-distribute red line versions of Draft documents to the Steering Committee as well as submitting it for the website.
2. Darcy will submit the approved Steering Committee minutes to the website.
3. Dana will have the Power Point available for document viewing.
4. Dana will add Public Comment to the Stakeholder meeting Agenda
5. Dana will email all documents to the Stakeholder group
6. Scott will create a map of the Grand Ronde Watershed basin for the website.

**B. Next Meeting Date:**

The Steering Committee will meet again Tuesday, November 29th, 2016.

Respectfully Submitted,



Darcy Johnson Carreiro  
Senior Department Specialist II