

**Upper Grande Ronde River Watershed Partnership
Place-Based Integrated Water Resource Planning
Steering Committee**

Members Present:

Chair, Mark Davidson, Scott Hartell, Brett Moore, Dana Kurtz, Kyle Carpenter, Jed Hassinger, Steve Parrett, Nick Myatt, Darcy Johnson Carreiro

Steering Committee meeting: September 6, 2016, Misener Conference Room

Mark Davidson welcomed everyone and brought the meeting to order at 8:02am.

I. Step 1 Details

- A. The Committee discussed tasks that were given to individual members at the last meeting. Dana went over the list she had emailed to everyone. Scott is still working on creating a website with the County IT manager.
- B. Dana presented the new list of potential Stakeholders to the Steering Committee. Jed Hassinger shared the additions that he made to the list. He will personally reach out to Brett Rudd, inviting him to the Stakeholder meeting. Steve asked if there were any conservation/environmental groups locally that we may have left out. Mark said there were none that he could think of. Steve suggested that we keep that in mind moving forward. Brett said that he has been and tough with the Fresh Water Trust and that they will be engaged. Mark mentioned that he would reach out to the Umatilla Tribe this week.
- C. The Steering Committee reviewed the newest version of the Draft Governance Agreement. Dana went over some of the redline changes and asked if there was any further feedback from that. The Committee did have changes and recommended edits to this document & to the Memorandum of Understanding. Dana will make all changes and create a red-line version of the Governance Agreement. She will email this to the Steering Committee for review.
- D. The Steering Committee reviewed the Communication & Outreach plan. The Committee made some changes to make it a little more general. They also recommended listing Scott Hartell as the primary contact on advertisements or press releases. The Committee asked Darcy to list the Stakeholder meeting notices with all local media outlets. Steve also recommended that brochures be placed in the Planning Department as well as doing interviews on the radio or with the Observer. Mark recommends going to industry events and service club meetings to share updates.

- E. The Work Plan & Budget were reviewed for Step 2-5. Due to time constraints, Dana gave an overview of the edits she made from the prior meeting. Steve offered information/additions for the work plan. Dana also reviewed the meeting calendar with the Committee.

II. Stakeholder Meeting Discussion

- A. Dana asked if the Steering Committee agreed that a 3 hour Stakeholder meeting will be enough time. The Committee thinks that it will. The Committee asked Dana to email all meeting information to all known Stakeholder attendees ahead of time. Brett asked that we make all objectives known to the Stakeholders in the email as well, so they will be prepared and informed.
- B. Mark recommends that members of the Steering Committee may need to make phone calls personally reaching out to potential Stakeholders encouraging attendance at the October 4th meeting.

III. Conclusion

- A. The Steering Committee decided to meet prior to the Stakeholder meeting. The Committee decided to meet again on Tuesday, September 20th 8:00-10:00am at the Misener Conference Room to prepare for the Stakeholder meeting. Scott asked if everyone was familiar with the location of the LaGrande Transit Hub. He asked Dana to be sure to include the address in her email.

Mark Davidson concluded the Steering Committee meeting at 10:01am.

Respectfully Submitted by:



Darcy Johnson Carreiro