



UNION COUNTY BOARD OF COMMISSIONERS

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Recruitment is open to all who meet the qualifications below and will be used to fill this vacancy and others that may occur in the next six months to one year.

NOTICE OF JOB OPENING

POSITION: Maintenance II

FTE: 1.0 FTE (40 hours per week)

DEPARTMENT: Public Works

OPENING DATE: May 29, 2018

CLOSING DATE: June 11, 2018, 4:30 pm

SALARY: Range 34(PW) \$2988 - \$3865/month

DUTIES: Performs a variety of manual and skilled tasks in the general construction and maintenance of county roadways, bridges, and other related facilities; operates light and medium sized equipment used in road maintenance.

QUALIFICATIONS: Considerable knowledge of the appropriate tools, equipment, methods, materials, and procedures used in road and bridge construction and maintenance. Considerable knowledge of the rules of safe operation of equipment and the precautions to be taken in order to avoid accidents. Experience in general road maintenance and construction including the operation of various constructed related equipment. Possession of valid Oregon driver's license and CDL Class A with all the endorsements except hazmat. They are doubles/triples, tanks, and air brakes.

SEE JOB DESCRIPTION FOR ADDITIONAL REQUIREMENTS.

APPLY: Union County Public Works Office
10513 McAlister Road
Island City, OR 97850
(Monday – Thursday 7:00 AM – 5:30 PM)

Application Available at: <http://union-county.org/wp-content/uploads/2015/01/UNION-COUNTY-EMPLOYMENT-APPLICATION-Updated-10-2017.pdf>

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

UNION COUNTY

Job Description

JOB TITLE: Maintenance Worker II

DEPARTMENT: Public Works

APPROVED BY: Public Works Director

DATE: June 13, 2012

PURPOSE OF POSITION:

Performs a variety of manual and skilled tasks in the general construction and maintenance of county roadways, bridges, and other related facilities; operates light and medium sized equipment used in road maintenance.

ESSENTIAL JOB FUNCTIONS:

1. Operates dump truck and pup trailer in hauling and dumping road construction materials.
2. Operates tractor with belly dump, tractor with lowboy, and tractor with water tank.
3. Operates water truck.
4. Participates individually or as a member of a crew in patching roads with hot and cold mix; assists in chip sealing roads; performs manual tasks such as shoveling, raking, and flagging; occasionally may operate heavy equipment.
5. Operates snow plows and snow blowers.
6. Operates sanders.
7. Assists in cleaning culverts and in constructing and maintaining bridges.
8. Participates in training programs for Maintenance Worker III position.
9. Assists mechanic when necessary in repair of construction equipment.
10. Ability to understand oral and written instructions and act upon them accordingly.
11. Safely operate construction equipment and power-driven hand tools.
12. Flags traffic as needed.

THE ABOVE DESCRIPTION COVERS THE MOST SIGNIFICANT DUTIES PERFORMED BUT DOES NOT INCLUDE OTHER OCCASIONAL WORK, THE INCLUSION OF WHICH WOULD BE IN CONFORMITY WITH THE FACTOR DEGREE ASSIGNED TO THIS JOB.

MANDATORY REQUIREMENTS:

1. Considerable knowledge of the appropriate tools, equipment, methods, materials, and procedures used in road and bridge construction and maintenance.
2. Considerable knowledge of the rules of safe operation of equipment and the precautions to be taken in order to avoid accidents.

DESIRABLE REQUIREMENTS:

1. Experience in general road maintenance and construction including the operation of various constructed related equipment.

SPECIAL REQUIREMENTS/LICENSES:

1. Possession of valid Oregon drivers license and CDL Class A with all the endorsements except hazmat. They are doubles/triples, tanks, and air brakes.

PHYSICAL DEMANDS OF THE POSITION:

While performing the duties of this position, the employee is frequently required to sit, communicate, reach, and manipulate objects, tools, or controls. The position requires mobility and many duties are physically demanding, requiring the movement of materials weighing up to 100 pounds. Duties require regular operation of light, medium, and heavy equipment and the use of hand tools. Activity and types of duties performed require manual coordination and dexterity.

WORKING CONDITIONS:

The majority of duties take place outside of buildings with exposure to all types of weather conditions and terrains on a year-round basis; bio-hazardous waste, dirt, grease, oil, fumes, noise, and chemicals. Position is subject to emergency call out after normal duty hours.

SUPERVISORY RESPONSIBILITIES:

Supervision is not a typical function assigned to this position.

SUPERVISION RECEIVED:

Works under the direct supervision of the Assistant Public Works Director or his/her designee who assigns work details and reviews work for the desired results.