

Union County Board of Commissioners
September 12, 2018

Present: Commissioner Steve McClure
Commissioner Jack Howard
Commissioner Donna Beverage, Chair

Commissioner Beverage opened the meeting at 9:00 a.m. and the Pledge of Allegiance was given with all three Commissioners present.

Public Comments

There were no public comments to provide at this time.

Elected Official, Department Head & Employee Comments

Property Line Adjustment Deed Approval

Sean Chambers, MERA Coordinator, reported that the Property Line Adjustment Deed has been finalized for signature. This will complete the mutually beneficial 40-acre land swap between MERA and Milo Hibbert.

Commissioner McClure moved approval of the Property Line Adjustment Deed as presented between Milo Hibbert and Union County. Commissioner Howard seconded.

Motion carried unanimously.

Commissioner Beverage and Commissioner Howard commented they were thankful for Sean's excellent performance with MERA.

County Employee Evacuation Policy

JB Brock, Emergency Manager, presented the County Employee Evacuation Policy to the Commissioners for approval.

There will be appropriate training completed by necessary staff prior to table top exercises completed by employees.

The policy should be reviewed every six (6) months if there are new employees and commissioners to educate on the evacuation policy.

AlertSense will continue to be utilized for emergency evacuation notifications.

Commissioner McClure moved approval of the County Employee Evacuation Policy. Commissioner Howard seconded.

Motion carried unanimously.

Consent Agenda

Commissioner McClure moved approval of the August 30 & September 5 & 6, 2018 Claims Journals and the meeting minutes from the August 29, 2018 Commissioners meeting as presented on the consent agenda. Commissioner Howard seconded.

Motion carried unanimously.

Administrative Matters

Right of Way Easement – Union County Airport

Shelley Burgess, Administrative Officer, presented the easement for the Union County Airport to the Commissioners for approval.

The easement would be granted by Union County to Oregon Trail Electric Co-Op. The easement is needed as a part of the rappel base construction for additional power lines. The easement has been reviewed by Union County's legal counsel and the Public Works Director.

Commissioner McClure requested that the easement be tabled with a more definitive map for the placement of the new power line. He would also like an explanation from a representative from Oregon Trail Electric Consumers Cooperative (OTEC) to explain the need for the additional power.

Commissioner Howard and Commissioner Beverage agreed.

Shelley Burgess will work on the above requests for approval of the easement.

Appointment to Board of Property Tax Appeals

Shelley Burgess, Administrative Officer, presented Court Order 2018-26 In the Matter of Appointment to the 2018 Board of Property Tax Appeals (BoPTA).

The court order would reappoint existing members: Jack Howard, Steve Oliver and Charlie Gillis.

Commissioner McClure moved approval of Court Order 2018-26. Commissioner Howard seconded.

Roll call on the motion. Commissioner Howard yes. Commissioner McClure yes. Commissioner Beverage yes. Motion carried.

Appointment to the Union County Vector Control District Budget Committee

Shelley Burgess, Administrative Officer, presented Court Order 2018-27 In the Matter of Appointment to the 2018 Board of Property Tax Appeals.

The court order would appoint Union County resident Ken Patterson to the budget committee. Mr. Patterson's term will begin immediately and expire on December 31, 2022.

Commissioner McClure moved approval of Court Order 2018-27. Commissioner Howard seconded.

Roll call on the motion. Commissioner Howard yes. Commissioner McClure yes. Commissioner Beverage yes. Motion carried.

Vehicle Bid Award

Shelley Burgess, Administrative Officer, requested the Vehicle Bid Award be tabled for the next commission meeting. The review of the bids had not yet been completed.

Next Commissioner's Meeting

The next regular Commission meeting will be held on October 3, 2018.

Shelley Burgess asked for authorization to call a special meeting as soon as necessary information could be obtained for the utility easement. She explained that waiting for the next regular meeting could cause a delay to the rappel base project. The Commissioners agreed to a special meeting as needed.

Adjournment

Commissioner Beverage adjourned the meeting.

Respectfully submitted,



Allison Rhyner
Senior Department Specialist