

Board of Commissioners Meeting  
June 15, 2016

Present: Commissioner Steve McClure  
Commissioner Jack Howard  
Absent: Commissioner Davidson

Chairman Howard opened the meeting at 9:00 a.m. and the pledge of allegiance was given. Commissioner Howard waived the rule in lieu of needing a second.

**Public Comments**

No public comments were given.

**Constituent Inquiries - Library Meeting**

Commissioner Howard stated that there was a public meeting conducted on June 13 by the City of La Grande in regards to establishing a Library District. He felt it was more productive than last summer's meeting; three library districts outside of La Grande were represented. He is a little bit concerned that the City of La Grande will be driving the process to an extent that may not be healthy for the other libraries. He is also fully aware that the majority of the city council members are interested in having an open and even dialogue. He commended Councilor John Lackey who wants to be sure that there is an even voting pattern for all the libraries in the county.

**Elected Official, Department Head & Employee Comments**

**Sheriff's Department Vehicle Bids**

Sheriff Boyd Rasmussen stated that his department has been rotating aging vehicles out of service during the last several years; this vehicle bid would replace the highest-mileage vehicle in the fleet and would be the last replacement in the fleet.

Bids to purchase a ¾ ton Crew Cab 4-wheel Drive Pickup are as follows:

- Hubbard - no complete bid
- Legacy Ford \$34,841.19
- Legacy Dodge \$36,309.24
- MJ Goss \$35,330.28

Sheriff Rasmussen recommended awarding the bid to Legacy Ford as they submitted the lowest bid.

Commissioner McClure noted that the Legacy Ford bid did not include emergency wiring, window bars, spotlight, and requested color; he added that no bid came in with all the specifications requested. Sheriff Rasmussen stated that none of the dealerships had a tan color so the decision was made to select a vehicle that was closest in color.

Commissioner McClure asked if this would be the last high mileage replacement. Sheriff Rasmussen stated that it is the last one to rotate out; the old vehicle will be given to Search and Rescue. It is still in decent shape with about 170,000 miles and will not be

run at a higher speed so it will still be safe for their use. He added that it has taken a number of years to replace high mileage vehicles but they are up to speed now.

Commissioner Howard asked how many years there would not be a need for vehicle replacement. Sheriff Rasmussen stated that they started rotating the vehicles out a number of years ago and those are now getting ready to rotate out; some of them are pushing 100,000 miles. He added that next year's proposed budget provides for the replacement of another vehicle that does not have that high of mileage.

**Commissioner McClure moved approval of the Legacy Ford bid in the amount of \$34,841.19 to purchase a new pickup for the Sheriff's Department. With no objection to second from the chair, Commissioner Howard seconded. Motion carried unanimously.**

### **Consent Agenda**

**Commissioner McClure moved approval of the Consent Agenda, which included Claims Journals for May 25, 26 and June 1, 2, 6, 8, 9 and Commission minutes from May 18 and June 1. Commissioner Howard seconded. Motion carried unanimously.**

### **Administrative Matters**

#### **Oregon Association of County Engineers and Surveyors (OACES) Intergovernmental Agreement**

Shelley Burgess, Administrative Officer, presented this agreement for the commission's consideration. The organization has been in effect for quite some time but the status of the organization needed to be updated. This agreement has been developed with the assistance of the Association of Oregon Counties (AOC) and the current OACES; it would establish OACES as a 190. To date there are ten other counties that have been through the process to approve and sign it. This formalizes the functioning and purpose of OACES under the statutes of a 190, but does not change them. The dues are based on the amount of road fund revenues received; Union County's current dues are \$450. Mrs. Burgess stated that she was informed by Public Works Director Doug Wright that there is no discussion about changing the due structure; this is more of a formality to make sure that the organization is registered with the state correctly.

Commissioner McClure stated that many organizations are decades old, have not kept up with statute changes, and are now in need of updates. The AOC attorney has reviewed those statutes and has determined that changes are needed to comply with current statutes.

**Commissioner McClure moved approval of the OACES Intergovernmental Agreement . Commissioner Howard seconded. Motion carried unanimously.**

Court Order 2016-25, Cancellation of Uncollectable Personal Property Taxes

Mrs. Burgess stated that the purpose of this court order is to cancel uncollectable personal property taxes; she read the court order in its entirety. The commission's approval is necessary to allow the tax collector to cancel and remove the amounts from the record. Taxes to be cancelled are as follows:

1. Bronson Lumber Company, \$17.96
2. Lisa Jane Freeland, \$190.42
3. Jan Webb, \$22.88

**Commissioner McClure moved approval of Court Order 2016-25. Commissioner Howard seconded. Motion carried unanimously.**

Audit Contract – Solid Waste District

Commissioner McClure stated that his great niece is a partner at Lewis, Poe, Moeller, Gunderson & Roberts, LLC; he does not feel it is a conflict of interest but he would like it on the record. He feels it is important for the public to know this kind of information. Commissioner Howard stated that he saw no conflict with Commissioner McClure fully participating and voting.

Mrs. Burgess stated that this contract is to conduct the review report for the Solid Waste District; the proposal lists the services they will provide and is required by the Oregon Secretary of State. It is different than an audit; due to the amount of funds in the Solid Waste District, a review report is acceptable. This proposal would authorize the firm to provide that service for FY 2015-16 for a fee of \$2,470. This is an increase from last year's contract which was \$2,380.

**Commissioner McClure moved to approve the Lewis, Poe, Moeller, Gunderson & Roberts, LLC contract for the Solid Waste District Review Report for fiscal year 2015-16 as presented. Commissioner Howard seconded. Motion carried unanimously.**

Audit Contract – Union County

Mrs. Burgess stated that this contract is to conduct the audit for Union County funds for FY 2015-16. The proposal noted that there have been some adjustments in the federal standards this year that will require additional services. This would be a full audit, as required by state statutes; the proposed amount for this service is \$37,300 and includes all 46 funds. This is an increase of \$360 from last year, in addition to \$894 for the new services.

Commissioner McClure asked why there are new federal requirements. Commissioner Howard stated that it is probably because of retirement accounts. Mrs. Burgess stated that it is additional A133 requirements; she noted that the auditor's proposal letter indicated that there were changes in the way federal expenditures must be tested and

changes to the reports that must be issued. She added that the federal audit super circular is phasing in, resulting in additional items requiring testing and reporting.

**Commissioner McClure moved to approve the Lewis, Poe, Moeller, Gunderson & Roberts, LLC contract for the Union County Audit for fiscal year 2015-16 in the amount of \$37,300. Commissioner Howard seconded. Motion carried unanimously.**

**Next Meeting and Location**

The next Commission meeting will be on June 29 at 9:00 a.m. at the Joseph Annex Building. Mrs. Burgess stated that the 4-H and Extension District Budget hearing will be at 8:30 a.m. on June 29; the Union County and Solid Waste Budget hearing will be at 9:00 a.m. on June 29.

**Adjournment**

The meeting was adjourned at 9:18 a.m.

Respectfully Submitted,

Lorcinda Johnston  
Sr. Dept. Specialist II