



UNION COUNTY BOARD OF COMMISSIONERS

Donna Beverage, Commissioner
Paul Anderes, Commissioner
R. Matthew Scarfo, Commissioner

Shelley Burgess, Administrative Officer

1106 K Avenue

La Grande, OR 97850

PHONE (541)963-1001 FAX (541)963-1079

NOTICE OF JOB OPENING

Recruitment is open to all that meet the qualifications below and will be used to fill this vacancy and others that may occur in the next six months to one year.

POSITION: Emergency Manager

OPENING DATE: April 22, 2021

CLOSING DATE: May 10, 2021

SALARY: \$4590 - \$6236 per month with benefits

FTE: 1.0 FTE (37.5 hours per week)

Purpose of Position:

Administers Emergency Management Program for Union County by coordinating planning and response efforts with FEMA and Oregon Emergency Management. Leads preparedness efforts at the County level including preparing for, responding to, recovering from and mitigating for natural and human caused emergencies in Union County. Promotes community and individual preparedness; manages and implements projects; writes and administers grants; acts as a liaison between County Commissioners and local, state and federal emergency response agencies.

Requirements:

Bachelors degree in emergency management, natural resources or related field; preferably supplemented by training in related fields; and four years of progressively responsible experience planning and supervising operational programs/projects within Emergency Services; training and experience in Incident Management including experience in EOC operations, Command, General Staff and Incident Commander levels. Any equivalent combination of experience and training which demonstrates the ability to perform the above-described duties is qualifying.

See attached job description for additional details.

APPLY: Union County Administrative Office
1106 K Avenue
La Grande, OR 97850
541-963-1001

Application Available at: <http://union-county.org/administrative-services/employment/>

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER