

**Union County Airport Advisory Meeting Minutes**  
**November 30, 2021**  
**6:00 P.M.**

Present: Tracy May, Craig Dixon, Paul Anderes, Doug Wright, Dave Campbell, Logan McCray, Jacob Mason, Kim Rainey, David Glabe, Brandon Hiller, Bret Wheeler

Prior to meeting Tracy May emailed Agenda, Court Order 2021-18, SW Hangar Development Conceptual Layout, Ultralight Flying Field, and Conceptual Site Plan.

Doug started meeting via online at 6pm.

**CONSTRUCTION PROJECT UPDATE:** Tracy presented update. Rehab Delta is completed & back over to air. RW 16-34 is 99% complete. Contractor will be back in the spring of 2022 to do second coat of marking. RW 17 has the reels notam. He thanked everyone for their patience. Do have signs to install to help ensure planes don't taxi to tanker base. We did come in under budget. Professional manager is happy with it. Impact due to construction was low and went very well.

Questions/Comments: Jacob wondered if it would be possible to have marking/signage to designate USFS ramp between FBO itself. This can be problematic in the summer.

**HANGAR LAYOUT/FAA APPROVAL PROCESS:** Tracy shared screen and presented initial drawings of SW Hangar development. The need for more hangars is great. The process is submit drawing, planning review, NEPA Environmental review – CAT X process. The plan has been submitted and approved. Next step is NEPA – This is a site study and is environmental specific in cultural resources – Big ticket item & will take 6-12 months. This is also necessary because particulates were found on other projects and the studies for the Rappel Base and sewer project were very site specific. We are about half way through the process. Doug shared that he would also like to go through planning on a local level for survey to get good descriptions for ground leases. In conceptual layout shaded blue first (1-3 yrs.).

Questions/Comments: Craig shared that this is a great need for airport users & this is heartwarming & he is in 100% support. Dave asked if the hangars will be private or county owned. Doug shared that this will need to be talked about internally & will be determined on what makes the most sense. Dave is very excited as well – Great job! Question was asked about the space and how many? Tracy shared as many as possible but there are a few obstacles like the utility easement and it will need to be an FAA mandated layout.

**AIRPORT FEES:** Doug shared this is the same as reviewed and asked if there was any questions, comments, concerns. Would like to copy & send this with billings. Commissioners have signed.

Questions/Comments: It was asked if the monthly residency is in addition to the \$100 maintenance fee. Doug informed that it is not. There was a concern about landing fees discouraging planes from coming in. Doug shared that this is mainly for tanker base and USFS because of how heavy their planes are. A large amount is waived for other airport users. Airport staff is asked to use their discretion but that it is necessary to leverage those parking and not getting fuel.

**SNOW REMOVAL:** Doug shared that snow is not usually removed if it is just 1-2 inches. This is because of the shoes on the plow and does not do much good. Unfortunately, we don't have a big broom. Also, just don't have the staff. We watch weather, cameras, etc. and do the best we can. It all just takes time & we take every effort to get off as soon as possible. We aren't able to get ice off. This takes a special deicer and it is

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very expensive and cost prohibiting. We take it serious in front of Life Flight and apron and know that this is emergency situations. Next, we plow runway, aprons, and hangars.

Questions/Comments: Brandon was wondering if snow removal was going to be improved. His observation is the taxiway is icy/snowy.

**CONNECT OREGON GRANT:** Doug submitted a grant request to improve fuel storage and a maintenance hangar. This will also be for USFS during hail and Ameriflight during ice and will free up a hangar for an onsite mechanic or to rent out. As you know fuel delivery was difficult this summer and Jet A was nowhere to be found. We simply kept the small amount we had for emergency use. The approval process is long but will be able to move quickly if approved. The request is for 1.4 million and will give us a 10,000 gallon fuel truck for a total of over 50,000 gallons storage.

Paul shared that he is in constant communication with Doug and appreciates Doug and all that he is doing!

Questions/Comments: Craig asked if it would be possible to get auto gas/non-ethanol premium. Definitely, something to look into – Will put on to do list. In addition, self-serve 100LL would be a huge plus. Doug shared that this would be a big undertaking and currently don't have the capacity.

**ULTRALIGHT FLYING FIELD:** Tracy shared screen to show pdf. Doug shared that this space is separate from general aviation taking off and landing. Would like to provide a place for them to take off, land, and remove the conflict. They will get in the spot and plant grass, level off, and put in little road off RW. They are doing very well selling seats and classes.

Questions/Comments: Will want to be sure the operation is 500 ft. AGL & understanding that 300 out of AGL. Also, during air tankers/fire season use extra caution. Stay under traffic pattern. Brian – Great job providing spot for them.

**OTHER:** Doug shared that he is required to collect base aircraft supply by the 15<sup>th</sup> of December. This keeps us up to date with FAA funding. Airport staff will be collecting tail numbers for each hangar. There is a classification for paragon in system.

**POSTING OF MEETING DATES & MINUTES:** Doug shared that he felt it best to schedule a meeting when things come up to get information, discuss, etc.; not meet just to meet. Would also send emails to update if everyone is in agreement. The Advisory Committee can also pull meetings together if they have concerns, etc.

Anytime email Doug or call Paul at 541.963.1001.

Meeting adjourned at 7:00pm