

**Statewide Transportation Improvement Fund (STIF)
Advisory Committee Meeting Minutes
September 17, 2018**

Present: Angie Peters, Committee Member
Brenda Fiscus, Committee Member
Byron Whipple, Committee Member
Jeff Brower, Grande Ronde Hospital Attendee
Mike Boquist, Committee Member
Cheryl Jarvis-Smith, Committee Member
Nora Croucher, Committee Member

Shelley Burgess, Administrative Officer, opened the meeting at 3:00 p.m.

Mrs. Burgess briefly went over the basis of the STIF Advisory Committee, the roles and responsibilities as members, and the funding

Election of Chair and Vice Chair

The members voted Nora Croucher as the Chair and Brenda Fiscus as Vice Chair.

STIF Funding & Timing Overview

First deadline for funding is November 1, 2018.

Review of Draft Bylaws

Edits to be made including corrections already made prior to the meeting:

- Cheryl Jarvis-Smith: Change 150% to 200% throughout the bylaws
- Article 4, Section D – Add “directed by”
- Remove all of (i) under, Article 4, Section 3
- Mike Boquist: Under Article 5; Section 1; Missing b)
- Mike Boquist: Under Article 5; Section 5, Change “Without majority approval” to “With majority approval”
- Mike Boquist: Under Article 13; Section 1; Add “that”

Angie Peters made a motion to approve the bylaws as amended. Mike Boquist seconded.

Motion carried unanimously.

Overview of Potential STIF Projects

Angie Peters, Transit Manager, presented the STIF Project Proposals to the committee members. The plan is structured by year and not just by project.

The plan will be updated once Community Connection meets with North Power on Wednesday, September 19.

After the most recent training with ODOT, it was indicated that the funding date was pushed to May 1, 2019, which is not a hard date. Angie Peters recommended that they not launch any operational changes in this fiscal year and push rubber to the road

projects until July 1, 2019. There are still some items that can be done this year with funding dropping this late.

Coordinate Human Services Plan and STIF Outreach

A priority item this fiscal year is to update the Coordinated Human Services Plan. There has been some need that has been discussed in the outlying communities that are not currently represented in the plan. Those will be added.

Vehicle Match

CCNO was approved to purchase a new van and cutaway bus to deliver services. The grant must be matched with \$18,485 in local funds prior to the purchase.

Technology Match

Public Transit applied for a grant that will allow for cameras on the vehicles as well as real-time tracking. This will allow for buses to be tracked and located on a website or through an app. If approved will require \$3,967 in matching local funds.

Greyhound

There were concerns in regards to supplanting and it would be replacing fund that did not exist. Greyhound was kept afloat with one time CCNO discretionary allocation.

Fixed Route

Angie Peters discussed the split fixed route with the committee. The fixed route would cut the headway down by 30 minutes, unless you were coming from the hospital to Walmart. It will still take an hour with the transfer from the other bus. The only change with the Business Loop (dark gray bus) would be to turn into Bear Co Loop, which Angie Peters is going to collaborate with the property owner on.

The Wellness Loop (light gray bus) will go over to 20th Street to pick up Bi-Mart & Thunderbird Apartments, which is a favored location by community members. Instead of going down 6th Street, the bus will go down to Sunset Street with a stop in between the Specialty Clinic and the hospital. Sunset Street on to K. Avenue would take us by the high school, with a stop at Next Step Pregnancy and the Regional Medical Clinic, continuing on to the existing stop at EOU on 6th Street. The bus would continue on to Adams to complete the transfer.

Remaining fare free, with rides from 7 AM to 7 PM. The last pick up time is 5:30 PM.

Angie Peters will incorporate the EOU Art Students as a competition for the branding and naming of the new fixed route.

A consensus was made to add the proposed projects to the funding application.

Update on Survey on Transportation Services

There was a strong response to the survey from Elgin, as the community was unaware of the Rides to Wellness program. They are only served as medical programs.

Next Meeting Date & Time

The next meeting date is scheduled for October 11, 2018 at 3 PM.

Adjournment

Chairman Nora Croucher adjourned the meeting at 4:59 PM.

Respectfully submitted,



Allison Rhyner
Senior Department Specialist