



Lisa Feik

Union County Clerk

1001 4th Street, Suite D, La Grande, OR. 97850

EFFECTIVE – January 1, 2024

3X3 RECORDING LABELS ARE PLACED ON THE 1ST PAGE

PLEASE LEAVE ROOM

Deeds & Mortgages:
_____ \$90.00 first page

_____ \$5.00

_____ \$5.00

_____ \$5.00

ORS 205.320; 205.130

Deed, contract, lease, death certificate, power of attorney, trust deed, satisfaction of mortgage, assignment of trust deed, agreement, warrant writ, lis pendens.

Each additional assignment, satisfaction or release after the first one listed in the document

Each additional instrument describing two or more transactions with same parties involved in the same properties.

Each additional page

Mining Claim:
_____ \$90.00 first page

_____ \$5.00

_____ \$5.00

ORS 517.330

With one mining claim

Each additional mining claim

Each additional page

_____ \$30.00 first page

_____ \$5.00

_____ \$5.00

Affidavit of Annual Compliance/Proof of Labor

Each additional claim

Each additional page

UCC:
_____ \$90.00 first page

_____ \$5.00

UCC, Termination of UCC, Amendment of UCC

Document must contain a legal description

Each additional page

Liens:
_____ \$76.00 first page

_____ \$5.00

Lien, satisfaction of lien, release of lien

Each additional page

IRS Liens:
_____ \$5.00 first page

Judgement:
_____ \$30.00 first page

_____ \$5.00

Each additional page

Sat of Judgement:
_____ \$15.00 first page

_____ \$5.00

_____ \$5.00

Each additional satisfaction

Each additional page

Partition Plats:
_____ \$101.00

ORS 205.350; 92.120

Total for 3 lots or less

Subdivision Plats:
_____ \$106.00

_____ \$111.00

_____ \$116.00

_____ \$121.00

_____ \$126.00

ORS 205.350; 92.120

20 lots or less

21 - 29 lots

30 - 49 lots

50 - 74 lots

75 - 100 lots (Over 100 lots add \$.10 per lot)

Misc Fees:
\$0.25

\$3.75

\$3.75

Copies per page from copier/reader-printer/scanner

Location fee

Official Certification

FAX \$2.00

\$1.00

First page

Each additional page

**** Please include a stamped, self-addressed envelope for returning the document ****

ALL DOCUMENTS SUBMITTED FOR RECORDING WITH INCORRECT FEES (OVER OR UNDER) WILL BE RETURNED FOR CORRECT FEE.



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DOCUMENTS RETURNED FOR THE FOLLOWING REASONS

- _____ Check unsigned. Make checks payable to **Union County Clerk**
- _____ Check not enclosed
- _____ Refers to an attachment which is missing
- _____ Document does not have original signature(s)
- _____ Must be court certified document to record
- _____ Illegible - retype original document and attach to illegible original
- _____ Legal description incomplete (Metes & bounds or subdivision by lot and block - ORS 93.600)
- _____ Missing Names of one or both Grantor(s) & Grantee(s)
- _____ Lacks signature
- _____ Document number being released/ assigned is missing or incorrect
- _____ Re-recording statement not included. ORS 205.244
- _____ Lacks complete notary stamp/seal; expiration/signature/illegible/date
- _____ Lacks consideration. Acknowledgment of consideration required. (Monetary or other)
- _____ Not authorized to be recorded under ORS 205.130, or other law.
- _____ Please cite ORS providing for recordation: _____
- _____ UCC Fixture Financing Statements shall be recorded and indexed as a mortgage.
UCC must include legal description.
- _____ No address on document for:
Return to: _____
Send Tax Statements to: _____
- _____ Incorrect fee remitted. (See other side for fees.) **Total Due: \$** _____
- _____ Other _____

- 1) ORS 205.232
Instrument must be printed on sheets of not less than 20-pound opaque bond paper, not larger than 14 inches long and 8 ½ inches wide with text printed or written in **10-point type**.
- 2) ORS 205.234, ORS 205.232, ORS 205.160 (2) b&c, ORS 205.125 (1) c&e
“Requirements for first page (or cover sheet) of instrument to be recorded shall contain at least:
 - a. Name(s) of transaction(s)
 - b. Name and address of person to whom the instrument shall be delivered following recording
 - c. For instruments conveying or contracting to convey fee title to any real estate, the true and actual consideration must be listed
 - d. Tax statement information for instruments conveying title
 - e. For Clerk Lien Records, the information required by ORS 205.125(1) c and e
 - f. Names of all involved parties. i.e. Grantor/Grantee.
- 3) ORS 205.244
All documents presented for re-recording must have the following statement on first page:
“Re-recorded at the request of _____ to correct _____ (reason for re-recording document) _____, previously recorded as document number _____.
- 4) ORS 205.327
NON-STANDARD FEE OF \$20 IF NOT IN COMPLIANCE
- 5) ORS 432.355
Disclosure of death filed in conjunction with claims or interests in land. Notwithstanding any other provision of law, a document recording a death filed in conjunction with owning or having a claim or interest in land that is in the custody of a county clerk or county recording officer is open and subject to full disclosure. **A county clerk or county recording officer may not record a document that records a death filed in conjunction with owning or having a claim or interest in land if the document originated in this state and includes medical information related to the cause of death. [Formerly 432.124; 2014 c.60 §1] Effective January 1, 2014**

Date: _____

By: _____

Fee Schedule available on our Web Site at www.union-county.org

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FOR RECORDING WITH
INCORRECT FEES (OVER OR
UNDER) WILL BE RETURNED
FOR CORRECT FEE.**